Here's some information on hot topics about online selling, as well as some answers to frequently asked questions about online selling.

1. WHO CAN I CONTACT FOR HELP?

Please encourage your Scouts and leaders to view the FAQ page (located at the bottom of every page on our website) to see if they can find answers to their questions. If they cannot find the particular answer they are looking for, they can email <u>support@trails-end.com</u>. When emailing, we request they include the following information: Name Are you a leader or a Scout?

Council District Unit Detailed information about inquiry

2. VALIDATION CODE

All leaders and councils registering to view online sales will need a validation code. The validation code is: **popcorn**. It is case sensitive. Please announce this at all kickoffs and trainings.

3. WHAT INFORMATION DO SCOUTS ENTER WHEN REGISTERING TO SELL ONLINE?

The following information is required for a Scout to register: Unit Type Unit Number Zip Code Birth Date (if they are under 13, they will need parent approval) Email Address Password Email preference First Name Last Initial Parent First Name

4. HOW TO REGISTER

Reminders: Each account must use a separate email address. Accounts for leaders and councils to view online sales are SEPARATE from their Popcorn System accounts.

a. SCOUTS

- Go to <u>http://scouts.trails-end.com</u> (you can also access this page by going to trails-end.com and clicking on SCOUTS at the bottom of the page)
- Click on Create An Account in the upper right-hand corner
- Fill in the required fields to create your account

b. LEADERS

- Go to <u>http://leaders.trails-end.com</u> (you can also access this page by going to trails-end.com and clicking on LEADERS at the bottom of the page)
- Click on View Online Sales in the upper right-hand corner
- You must enter your four-digit unit number
- Fill in the required fields to create your account
- c. COUNCILS
 - Go to <u>http://councils.trails-end.com</u> (you can also access this page by going to trails-end.com and clicking on COUNCILS at the bottom of the page)

- Click on View Online Sales in the upper right-hand corner
- Fill in the required fields to create your account
- 5. <u>**REMINDER:**</u> Leaders must enter their four-digit unit number when creating account. This means that if they are really Troop 16, they must register as Troop 0016.

6. WHO GETS EMAILS FROM TRAIL'S END?

Anyone who has created an account on our website and that has actively chosen to receive emails from Trail's End. This can be changed at any time within any account.

7. <u>NEW FEATURES:</u>

- a. Those registered as leaders and councils can now also place orders on trails-end.com with that account.
- b. Scout Account updates within a Scout account, it is clear what their "Fall Sale Period" dates are as well as which online sales count toward "Fall Sale Rewards".
- c. Downloadable Reports (COMING SOON): leaders will have a report they can run (on their View Online Sales screen) to see all online sales within their "Fall Sale Period" to make it easier to include online sales within their unit prize order. Councils will have the same report leaders have as well as a report they can download with unit commission information for each fiscal month (this was the report many councils were requesting to make it easier to pay units).

8. There are numerous places throughout the site with help tips. Below are a few key places:

Trail's End 70% goes to local Sc		C O U T S	3	Sign In
Home	Popcorn Sales	Rewards	Our Products	Scout's Club
SIGN IN Returning users plea imail Password CREATE A (*) Indicates a re		new password. Email	below, and we'll send you a New Password	• Scouts in t • Sceuts on • Support OU • Receive Ar Cards On I Better Than Watch the shor learn about wh
I'm in a * Troop	Number *	No un	its found? No units foun	d?
My zip code is * 46240				listed in our system with an Here is the breakdown of are listed:
Now enter your bi Birth date * January 💌 : Submit			Troops: 1000 Crews: 2000 - Packs: 3000 - Ships: 5000 - 5 Teams: 6000 Example: If yu entering Pack 3	2999 3999 5999 6999 0 are with Pack 196, try

Trail's End		EADERS		
Home	Popcorn Sales	Rewards	Our Products	
SIGN IN				
Returning users pleas	e sign in:	Forgot your password?		
Email		Enter your email address new password.	: below, and we'll send you a	
Password	Login	Email	New Password	

CREATE A NEW ACCOUNT

If you have created a Scout account, you will need to use a different email address to create your leader account.

Validation Code *		· · · · · · · · · · · · · · · · · · ·	
	What is this?	What is this?	
First Name *	Vast Name *	This is the validation code you need to create an account on this website. You should have received this code in an email	
Email Address * (this will be your User Name)		from Trail's End. Please email us at support@trails-end.com if you did not receive your validation code.	

First Name *	ow, and we'll send you a	NEW Scouts See us 30-year ter Th ch the s about Bett Bett Pa
CREATE A NEW ACCOUNT If you have created a Scout account, you will need to use a different email addre: account. (*) Indicates a required field. Validation Code * What is this? First Name * Email Address * (this will be your User Name) Create Password * Must be 6 Yes, I'd like to receive emails from Trail's End about new products, promotiv	Watc	th the s n about Bet Bett
What is this? First Name * Last Name * Email Address * (this will be your User Name) Create Password * Confirm Password * (must be 6 Yes, I'd like to receive emails from Trail's End about new products, promotion		Pa
Create Password * Confirm Password * (must be 6		_
Yes, I'd like to receive emails from Trail's End about new products, promoti	P	Prog
	or more characters)	
Account Type * O Unit Leader 	ons, and No units found? All unit numbers must be four digits	SCO s. Plea
Council Name *	add a zero(s) before your unit num is not four digits in length. Example are in Pack 60, try entering Pack 00	e: If yo
Unit Type * Unit Number * Select unit type No units f	If adding a zero(s) does not work, may be listed in our system with an additional number. Here is the brea how some units are listed:	n
Create Account & Login	Troops: 1000 - 1999 Crews: 2000 - 2999 Packs: 3000 - 3999 Ships: 5000 - 5999 Teams: 6000 - 6999	

N.C.	-1				CONSUMERS: Sign In or Create an Account
'Trail's En	d .'				The second secon
Over 70% goes to local S	couting			Our Pledge	FAQs Shipping & Return Policy Contact Us
All Products P	opcorn Tins M	Aicrowave Popcorn	Other Treats	Military Donation	You are supporting no one . <u>Change</u>
Sign In					
Returning customer s	ign in:	Forgot your p	assword?		
Email		Enter your em password.	ail address below, ar	id we'll send you a new 🧕	Benefits of Creating an Account Faster Checkout!
Password	Login	Email	New	Password	As a registered customer all of your information including your addresses is stored and you can move through checkout with just a few clicks.
Create a Ne	w Account				Address Book
(*) Indicates a requir					Our easy to use Address Book allows you to
					add, edit and save frequently used addresses to save time during checkout.
Account name, email	address & password				Promotions & Offers
That Name	Last Ha	1112	1		As a registered customer, you can opt in to
Email Address *	Create	Password * (must be 6 or	r more characters)		receive special offers and promotions before non-registered members see them. You'll be the first to know about special savings and new products that allow you to
Confirm Password *			4		support your favorite Scout.
Yes, I'm intereste	d in receiving emails	about new products and	promotions,		
Customer Type	~	<u>Why do we ask?</u> V	∀hy do we ask?		
		Ti ai account. If you are o U.S. Military, not to yo p	rail"s End and the Bo re committed to pro- roducts and service our customer type a		
Residential					